

## TNH032-2014- Copiers- Leasing and Maintenance

### Questions/Answers

#### Question 1:

The Bid Requirements in the above-mentioned bid (Page 7 of 39) states that, "The objective of this bid is to contract a company to provide ongoing maintenance services for the copiers in the various areas of the Town, and also acquire new copiers immediately and others gradually as the need arises for the term of the contract."

Each of the copier models listed in Attachment I (Pages 9 and 10 of 39) is a Lanier or Ricoh model. Is it the intent of the Town to limit responses to this bid to only vendors with the ability to service these models? Will manufacturers (i.e. Konica Minolta, Canon, Xerox) be permitted to "NO BID" performing maintenance on these models and be provided a fair and equal opportunity to compete for the nine (9) immediate models and any future replacements?

The language appears to be restrictive.

#### Answer:

**Ideally the Town would like to have one single vendor maintaining the old copiers and also the new ones. However the Town will consider other options, if they prove to be in the best interest of the Town.**

#### Question 2:

Can a vendor submit/ and the town accept pricing on PORTIONS of the bid??

- 1) Replacement of (9) units as specified immediately. {**PRICING**}
- 2) **Pricing** for replacement of older models/ or new locations moving forward..  
&
- 3) **NOT PROVIDE SERVICE PRICING ON EXISITNG/OLD FLEET OF COPIERS..**

**Notice of a section provided in bid:" that in the town's discretionand benefit, a MULTIPLE AWARD indicating 2 or more vendors may be considered.."**

**See answer to question 1.**