Pursuant to Resolution No. 631-2012 adopted by the Town Board on October 2, 2012:

NOTICE TO BIDDERS

SEALED BIDS will be received by the Department of Public Works of the Town of North Hempstead in the Town Board Room located on the second floor of the Town Hall, 220 Plandome Road, Manhasset, New York 11030 on Tuesday, February 26, 2013 at 10:30 a.m., at which time they will be publicly opened and read and the Contract awarded as soon thereafter as practicable for:

ROOF REPLACEMENT AND HVAC IMPROVEMENT PROJECT
AT THE
PORT WASHINGTON SENIOR CENTER
80 MANORHAVEN BOULEVARD
PORT WASHINGTON

DPW PROJECT NO. 12-01

Bids may be mailed or delivered to the Town Clerk, 200 Plandome Road, Manhasset, New York 11030, provided the Bid is actually received by the Town Clerk prior to the time of public opening; or Bids may be delivered to the place of public opening (i.e., the Town Board Room) immediately prior to the time of public opening.

All Bids must be sealed and submitted in the pre-marked envelope provided with the Bid Documents, or must be sealed and submitted in a package (envelope) MARKED IN THE SAME WAY as the pre-marked envelope provided with the Bid Documents.

All BIDDERS MUST complete the required Contractor's Qualifications Statement and must provide a copy of the required Statement of Financial Conditions, even if a Bidder is currently executing work for the Town.

The Bids shall be in accordance with the requirements of the Specifications, Contract Plans and terms of the proposed Contract.

No bids shall be received unless made in writing on forms furnished, and unless accompanied by a Certified Check or Bid Bond made payable to the Town of North Hempstead for an amount not less than five (5%) percent of the Bid price.

BIDDERS ARE HEREBY ADVISED THAT ALL BONDS AND INSURANCE DOCUMENTS SUBMITTED WILL BE VERIFIED FOR AUTHENTICITY BY DIRECT COMMUNICATION WITH THE SURETY/INSURANCE COMPANY.

ALL BONDING AND INSURANCE COMPANIES MUST BE LICENSED TO DO BUSINESS IN THE STATE OF NEW YORK.

The Town reserves the right to reject any and all Bids, and to waive any informalities therein.

All bidders are required to submit proof of participation in apprentice training programs which have been registered and approved by the New York State Department of Labor for the trades participating in the work to be performed.

There will be a Pre-Bid Meeting held at 10:00 AM, on Wednesday February 6, 2013 at the project site: Port Washington Senior Center at 80 Manorhaven Boulevard, NY 11050. It is strongly suggested that all prospective bidders attend this meeting.

The Town will not accept Bids from, nor award a Contract to, anyone who cannot prove to the satisfaction of the Town Board that he has sufficient experience in this type of construction and financially able and organized to successfully carry out the work covered by the Plans and Specifications in the required completion time. Special qualification requirements are contained in the Contract Documents.

Contract Plans, Specifications, and other Contract Documents may be examined at the office of the Department of Public Works, Town of North Hempstead, 285 Denton Avenue, New Hyde Park, New York 11040, or at the office of the Town Clerk at Town Hall, 200 Plandome Road, Manhasset, New York 11030, on and after Thursday January 31, 2013. On and after this date, copies may be purchased only at the office of the Town Clerk.

A deposit of $50.00 is required for each set of Plans and Specifications. The deposit shall be in cash or certified check in the name of the Town of North Hempstead. The deposit of each bidder will be refunded for return of one set, in good condition, within thirty days following the Award of Contract or within sixty days following the opening of bids if no Contract is awarded. All other deposits will be refunded on the basis of fifty (50%) percent of the deposit amount for sets returned in good condition within the same period. Sets are to be returned to the office of the Town Clerk at the above address for full or partial deposit refund.

BY ORDER OF THE TOWN BOARD
OF THE TOWN OF NORTH HEMPSTEAD

LESLIE GROSS, TOWN CLERK

PAUL DiMARIA, P.E.
COMMISSIONER PUBLIC WORKS

Dated: Manhasset, New York
January 28, 2012