

ADDENDUM NO. 1

NAME: (TNH0095-2015)- Bulk Mail Processing Services

DATE: November 9, 2015

TO: All Prospective Bidders

This amendment is being issued to answer questions concerning the above bid:

- 1) Does the Town of North Hempstead have a charter that requires bid letting and selection of a vendor relative to this Request, or do you simply traditionally follow this practice as a sound business practice?

Answer: This is required as per Local Municipal Law 103

- 2) Will the selected vendor be held strictly to all elements of this Bid Request, or is the Town of North Hempstead free to consider alternative solutions?

Answer: yes

- 3) Is the 30-mile from Manhasset limitation based on anything other than convenience of paper and materials transfer? And if so, what would that limitation be based on, specifically?

Answer: The vendor must be in proximity of our office to deal with the inventory and we personally hand-deliver the printed tax bills. Also we may have to go on-site during the actual processing of the job. Additionally, we need the tax bills dropped from the Flushing NY Post Office in order to expedite the delivery of the tax bills to our property owners.

ADDENDUM NO.1 RECEIPT ACKNOWLEDGEMENT FORM

Bid – (TNH095-0215)- Bulk Mail Processing Services

By signing this Acknowledgement and submitting same with its Bid submission, the undersigned Bidder acknowledges receipt of this Addendum No. 1. Bidder further acknowledges that it has read and reviewed the information contained herein, understands same, and that its questions, if any presented, have been answered satisfactorily. Bidder agrees that it shall incorporate/consider the information contained in this Addendum No. 1 in preparing and providing its bid price. In addition, this Addendum No.1 Receipt Acknowledgement Form must be signed and dated and attached to the bid submittal.

Signature: _____

Company Name: _____

Bidder Acknowledgement Date: _____

Print & Sign Company Principal Name & Title: _____
