**ADDENDUM NO. 1**

**NAME: (TNH128-2015)-Insurance Consulting Services (RFP)**
**DATE: August 31, 2015**

**TO: All Prospective Bidders**

This amendment is being issued to answer questions concerning the above bid:

1) On page 5 under the financial structure, the proposal states that the fees can include a fixed monthly fee, an hourly fee or combination thereof but then on the proposal page it states the town will require services be performed on an hourly fee basis.

   Answer –It should be an Hourly Fee

2) Can you advise who the current carrier is?

   Answer- Any requests for information on current carriers should be obtained through a Freedom of Information Law request

3) How much do you paid for insurance now and when you say all lines is this including workers comp?

   Answer- Yes, this includes Workers Comp.

# ADDENDUM NO.1 RECEIPT ACKNOWLEDGEMENT FORM

**RFP – (TNH128-2015)- Insurance Consulting Services**

**By signing this Acknowledgement and submitting same with its Bid submission, the undersigned Bidder acknowledges receipt of this Addendum No. 1. Bidder further acknowledges that it has read and reviewed the information contained herein, understands same, and that its questions, if any presented, have been answered satisfactorily. Bidder agrees that it shall incorporate/consider the information contained in this Addendum No. 1 in preparing and providing its bid price. In addition, this Addendum No.1 Receipt Acknowledgement Form must be signed and dated and attached to the bid submittal.**

Signature:_____

Company Name:_____

Bidder Acknowledgement Date:_____

Print & Sign Company Principal Name & Title:_____

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