

ADDENDUM NO. 3

NAME: Request for Proposals for Real Estate Brokerage Services (TNH76-2016)

DATE: February 24, 2016

TO: All Prospective Proposers

This amendment is being issued to respond to /questions/inquiries concerning the RFP:

Questions:

- 1– 3.a. Asks for a list of projects completed for municipal entities and a listing and qualifications of personnel assigned to the project.

Answer: vendors should list their experience working for municipal entities. If they don't have that experience, then they should indicate that.

- 2– All of 4. does not seem applicable. General Information, Requirements and Conditions.

Answer: All conditions apply

If exempt from workers compensation and/or disability insurance, please obtain and submit A certificate of Attestation of Exemption from NY State Workers' Compensation and /or Disability Benefits Insurance Coverage, Form CE-200 that can be obtained at the site below:
http://www.wcb.ny.gov/content/ebiz/wc_db_exemptions/requestExemptionOverview.jsp

- 3– Disclosure Form – Adverse EO determinations, Convictions, Pending lawsuits, Financial Disclosure, Conflicts, etc. Are you asking to get this information on behalf of Douglas Elliman that has over 5000 independent agents?

Answer:

Disclosure questions still need to be answered by the responding agent. As a financial disclosure, they can provide a letter from their bank stating that they have accounts in good standing.

- 4– Affidavit - talks about letter of credit/certified copy of credit report or financial statement in question number (6), yet there is no question (6) in the Financial Disclosure.

Answer: As a financial disclosure, they can provide a letter from their bank stating that they have accounts in good standing.

- 5– Non collusive Proposal Certification??- Not applicable?

Answer: Still needed.

The "ADDENDUM NO. 3 RECEIPT ACKNOWLEDGEMENT FORM" on the last page of this Addendum NO. 3 must be signed and dated in the spaces provided and submitted with your Proposal. All Proposers must submit this form with its Proposal regardless of the content contained in each Addendum.

ADDENDUM NO.3 RECEIPT ACKNOWLEDGEMENT FORM

REQUEST FOR PROPOSALS FOR – Real Estate Brokerage Services

By signing this Acknowledgement and submitting same with its Proposal submission, the undersigned Proposer acknowledges receipt of this Addendum No. 3. Proposer further acknowledges that it has read and reviewed the information contained herein, understands same, and that its questions, if any presented, have been answered satisfactorily. Proposer agrees that it shall incorporate/consider the information contained in this Addendum No. 3 in preparing and providing its proposal price. In addition, this Addendum No. 3 Receipt Acknowledgement Form must be signed and dated and attached to the proposal submittal.

Signature: _____

Company Name: _____

Proposer Acknowledgement Date: _____

Print & Sign Company Principal Name & Title: _____
