

ADDENDUM NO. 4

NAME: Request for Proposals for Real Estate Brokerage Services (TNH76-2016)

DATE: February 29, 2016

TO: All Prospective Proposers

This amendment is being issued to respond to /questions/inquiries concerning the RFP:

Questions/Inquiries:

- 1) How many total bound copies of the RFP should be prepared?

Answer: One printed copy and one electronic copy in CD, DVD, etc

- 2) Is the fee proposal subject to FOIL?

Answer: Yes

- 3) Will there be an additional walk-through of the property?

Answer : due to the short period of time before proposals are due, no additional walkthrough can be scheduled

4) The Town has been asked whether it would be willing to sign, in exchange for a copy of the proposer's financial statements to fulfill item 7 in the Disclosure Form attached to the RFP, a non-disclosure agreement. Please be advised that the Town cannot sign any non-disclosure forms in connection with this RFP. All material submitted by a proposer is subject to potential disclosure under Article 6 of the New York Public Officers Law, otherwise known as the Freedom of Information Law. In the event that a proposer desires to have information remain confidential, the proposer should indicate such in their response and explain why the information needs to be kept confidential. In the event of a FOIL request, the Town will take the proposer's explanation into consideration when determining whether disclosure is required.

ADDENDUM NO.4 RECEIPT ACKNOWLEDGEMENT FORM

REQUEST FOR PROPOSALS FOR – Real Estate Brokerage Services

By signing this Acknowledgement and submitting same with its Proposal submission, the undersigned Proposer acknowledges receipt of this Addendum No. 4. Proposer further acknowledges that it has read and reviewed the information contained herein, understands same, and that its questions, if any presented, have been answered satisfactorily. Proposer agrees that it shall incorporate/consider the information contained in this Addendum No. 4 in preparing and providing its proposal price. In addition, this Addendum No. 4 Receipt Acknowledgement Form must be signed and dated and attached to the proposal submittal.

Signature: _____

Company Name: _____

Proposer Acknowledgement Date: _____

Print & Sign Company Principal Name & Title: _____
