



**AGENDA MEMORANDUM
TOWN OF NORTH HEMPSTEAD**

TO: Supervisor Judi Bosworth
FROM: PETER M. HODA - COMMISSIONER OF ADMINISTRATIVE SERVICES.
TODAY'S DATE: 3/16/2015
MEETING DATE: 3/31/2015
SUBJECT: 22 - TNH004-2015- Veterinary Mobile Unit

It is respectfully requested that a resolution be placed on the Town Board Agenda AUTHORIZING THE execution of a contract (TNH004-2015) FOR VETERINARY MOBILE UNIT.

TYPE:

A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH HELPING PROMOTE ANIMAL WELFARE, INC. FOR A VETERINARY MOBILE UNIT, TNH004-2015.

General Ledger Account Code:

Contract Amount:

16,000/year

Contract Term:

2 years with option to extend for 1

Option to Extend:

True

Option Description:

ATTACHMENTS:

| File Name | Description |
|---|---------------------------------|
| <input type="checkbox"/> <u>Copy of TNH004-2015- Veterinary Mobile Unit- Bid Summary- Exhibit A + B.pdf</u> | <u>TNH004-2015- RFP Summary</u> |
| <input type="checkbox"/> <u>Copy of Response- Scanne- reduced size.pdf</u> | <u>Copy of response</u> |

Supervisor Bosworth offered the following resolution and moved its adoption, which resolution was declared adopted after a poll of the members of this Board:

RESOLUTION NO. 242-2015

A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH HELPING PROMOTE ANIMAL WELFARE, INC. FOR A VETERINARY MOBILE UNIT, TNH004-2015.

WHEREAS, the Department of Administrative Services (the "Department") requires the services of a firm to operate a veterinary mobile unit (the "Services"); and

WHEREAS, after issuing a Request for Proposals, the Commissioner of the Department (the "Commissioner") has recommended that the Town enter into a professional services agreement with Helping Promote Animal Welfare, Inc. to provide the Services for a term beginning on April 1, 2015 and ending on March 31, 2017, in consideration of an amount not to exceed Thirty-Two Thousand and 00/100 Dollars (\$32,000.00) (the "Agreement"); and

WHEREAS, this Board finds it to be in the best interest of the Town to authorize the Agreement.

NOW, THEREFORE, BE IT

RESOLVED that the Agreement be and is hereby authorized; and be it further

RESOLVED that the Supervisor be and hereby is authorized and directed to execute the Agreement on behalf of the Town, which Agreement shall be on file with the Office of the Town Clerk, and to take such other action as may be necessary to effectuate the foregoing; and be it further

RESOLVED that the Office of the Town Attorney be and hereby is authorized and directed to negotiate and oversee the execution of the Agreement, and to take such other action as may be necessary to effectuate the foregoing; and be it further

RESOLVED that the Comptroller be and hereby is authorized and directed to pay the costs of the Services upon receipt of the duly executed Agreement and certified claims therefore.

Dated: Manhasset, New York

March 31, 2015

The vote on the foregoing resolution was recorded as follows:

AYES: Councilwoman DeGiorgio, Councilman Ferrara, Councilwoman Kaplan, Councilwoman Russell, Councilwoman Seeman, Councilman Zuckerman, Supervisor Bosworth

NAYS: None

cc: Town Attorney Comptroller

| | |
|---|--|
| TNH004-2015 | |
| Veterinary Mobile Unit | |
| | Helping Promote Animal Welfare, Inc. (PAW) |
| | 50 Coves Run |
| | Syosset, NY 11791 |
| Tel | 1-888-738-3497 |
| Fax | 631-499-5763 |
| E-mail | Dlevitan@vetspecialist.com |
| | |
| Feral Cats: | |
| neuter, vaccinate for rabbies virus, feline viral | \$80.00 /each |
| rhinotracheitis, calici virus, paleukopenia | |
| ear trippe, returned to trapper. Services also provided to owned | |
| | |
| Services also provided to owned | |
| dogs and for shelter animals and stray dogs as needed on a | |
| different fee schedule, see website | |
| | |
| Bid valid for 2 years from date of award, with option to to be extended for one additonal | |
| period of one year with the same terms and conditions, including price. | |
| | |