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**Supervisor Bosworth offered the following resolution and moved its adoption, which resolution was declared adopted after a poll of the members of this Board:**

**RESOLUTION NO. 302 - 2019**

**A RESOLUTION AUTHORIZING AN AWARD IN CONNECTION WITH A REQUEST FOR PROPOSALS FOR TRANSCRIPTION SERVICES (TNH125-2109).**

**WHEREAS**, the Town of North Hempstead (the "Town") requires transcription services for Town Board and Board of Zoning Appeals meetings and for other hearings; and

**WHEREAS**, the Director of Purchasing (the "Director") has issued a Request for Proposals (the "RFP") for the Services, in accordance with the Town's Procurement Policy; and

**WHEREAS**, after reviewing and scoring the proposals submitted in response to the RFP, a Town review committee has recommended that the Town enter into professional service agreements with MGR Reporting, 626 Rexcorp Plaza, 6<sup>th</sup> Floor, Uniondale, New York and Excel Reporting, Inc., 56 Prospect Avenue, East Rockaway, New York 11518 to provide the Services on an as-needed basis (the "Award"); and

**WHEREAS**, this Board wishes to authorize the Award.

**NOW, THEREFORE, BE IT**

**RESOLVED** that the Award is hereby authorized; and be it further

**RESOLVED** that the Supervisor be and hereby is authorized and directed to execute the agreements reflecting the Award (the "Agreements") on behalf of the Town, which Agreements shall be on file with the Office of the Town Clerk, and to take such other action as may be necessary to effectuate the foregoing; and be it further

**RESOLVED** that the Office of the Town Attorney be and hereby is authorized and directed to negotiate and oversee the execution of the Agreements, and to take such other action as may be necessary to effectuate the foregoing; and be it further

**RESOLVED** that the Comptroller be, and hereby is, authorized and directed to pay the costs of the Agreements upon receipt of a duly executed Agreements and certified claims therefor.

Dated: Manhasset, New York

June 18, 2019

The vote on the foregoing resolution was recorded as recorded as follows:

Ayes: Councilperson De Giorgio, Councilperson Ferrara, Councilperson Lurvey, Councilperson Russell, Councilperson Seeman, Councilperson Zuckerman, Supervisor Bosworth

Nays: none

cc: Town Attorney    Comptroller    Purchasing