

**TOWN OF NORTH HEMPSTEAD
BUSINESS AND TOURISM DEVELOPMENT CORPORATION**

Minutes of

REGULAR MEETING

December 5, 2012

7:00 PM

**Town Board Meeting Room
220 Plandome Road
Manhasset, New York**

Call to Order

The meeting was called to order by Mr. Kaiman, the Chairman of the Board of Directors of the Corporation, at 7:06 p.m.

Attendance

The following Directors of the Corporation attended the meeting:

Jonathan S. Kaiman
Angelo P. Ferrara
Thomas K. Dwyer
Anna M. Kaplan
Dina M. De Giorgio
Lee R. Seeman
Viviana L. Russell – entered at 7:07 p.m.

Corporation staff present consisted of:

Louise Fishman, Program Director

Minutes of Meeting Held on October 9, 2012

Upon the motion of Mr. Kaiman, duly seconded, the minutes of the meeting held October 9, 2012 were accepted.

Program Director's Report

Ms. Fishman presented the Program Director's Report, which consisted of the following:

- Tesoro Restaurant in Westbury – Taste of the Town NHTV
- Mitch & Toni's American Bistro in Albertson – Taste of the Town NHTV filmed in the kitchen
- Smart Growth Conference – attended by Louise Fishman and Roy Smithheimer
- Success of the Rain Gardens on Manorhaven Boulevard
- Eccoci dress shop on North Boulevard in Manhasset – newly rented
- Seminar on December 6, 2012 entitled "Small Business Relief & Incentives from Federal, State & Local Government" at Harbor Links
- Winter Wonderland – cookie decorating. Approximately 680 children attended

For Consideration

The following resolutions were considered:

RESOLUTION NO. 19 (2012) Amended

A RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT.

WHEREAS, the Town of North Hempstead Business and Tourism Development Corporation (the "Corporation") wishes to hire a consultant to:

Identify and cultivate national and regional funding opportunities for arts development, and assist in the preparation and submission of grant applications and proposals for the Town of North Hempstead;

Assist the Corporation in implementing the ArtsBuild New Cassel Acton Plan approved by the Board of the Town of North Hempstead on February 15, 2012;

Work with businesses in the New Cassel Industrial area, Prospect Avenue property and business owners and other stakeholders to produce a creative industries recruitment and development plan; and

Create a supportive environment by facilitating the formation of an Arts Council that encourages artists to live, produce, and present their creative work in New Cassel; explore and document creative ways to effectively use existing facilities to attract artists.

(the “Services”); and

WHEREAS, Vanessa Greene d/b/a Global Arts Media Development Company, 1329 Avalon Square, Glen Cove, New York 11542 (the “Consultant”) is uniquely qualified to provide the Services.

NOW, THEREFORE, BE IT

RESOLVED, that the board of directors of the Corporation (the “Directors”) hereby authorize execution of a professional services agreement with the Consultant to provide the Services in consideration of the payment of \$45 per hour, subject to approval by the Chairman for work performed during the 2012 calendar year and a limit of \$25,000 for work performed during the 2013 calendar year, commencing retroactively as of June 1, 2012 and terminating on December 31, 2013 (the “Agreement”); and be it further

RESOLVED, that the Directors hereby authorize the Program Director of the Corporation to execution the Agreement and take such other action as may be necessary to effectuate the foregoing.

Date:December 5, 2012

Upon the motion of Mr. Kaiman, the resolution, as amended was unanimously adopted.

RESOLUTION NO. 20 (2012) Amended

A RESOLUTION REVIEWING AND ACCEPTING THE CORPORATIONS BUDGET FOR 2013.

WHEREAS, the Public Authorities Accountability Act of 2005, as amended by the Public Authorities Reform Act of 2009 , and Article I, Section 3 of the by-laws of the Town of North Hempstead Business and Tourism Development Corporation (the “Corporation”) requires the board of directors (the “Directors”) of the Corporation to review and accept the annual budget of the Corporation; and

WHEREAS, the Corporation staff has prepared an annual budget for the fiscal year ending December 31, 2013, which is included with the materials of this meeting.

NOW, THEREFORE, BE IT

RESOLVED, that the Directors hereby accept the 2013 Budget; and be it further

RESOLVED, that the Directors hereby authorize the Program Coordinator, the Chief Executive Office of the Corporation, and the Chief Financial Officer of the Corporation to take such action as may be necessary to effectuate the foregoing, including, without limitation, the filing of the 2013 Budget with the New York State Authorities Budget Office, the Supervisor of the Town of North Hempstead (the “Town”), the Town Comptroller, and the Town Board.

Attachment

Date:December 5, 2012

Upon the motion of Mr. Kaiman, the resolution, as amended was unanimously adopted.

Adjournment

Upon the motion of Mr. Kaiman, the Members by unanimous vote, adjourned the meeting at 7:29 p.m.

Respectfully submitted,

Secretary of the Corporation