

Each dog is assigned a permanent, official identification (ID) number and issued a metal ID tag which is to be attached to the dog's collar. There are no refunds for dog licenses after they are issued.

If you are a breeder interested in a purebred license, contact the Town Clerk at (516) 869-7646

LICENSE FEES

State and local fees are included in the license fee, a portion of which funds the Animal Protection Control Program. For the license fee you are required to pay, see the License Fee Table on the reverse side. Fees vary according to these factors:

- 🐾 Whether a dog is spayed/ neutered.
- 🐾 Dog owners age 60 and over, who submit proof of age with their dog license application, pay a reduced fee.
- 🐾 There is no license fee for guide dogs, war dogs, hearing dogs, police-work dogs, or service dogs. Proof of such status is required in the form of a NYS-recognized training certificate.

REPLACEMENT TAGS

If your dog's metal ID tag is lost, a replacement tag may be ordered at the Town Clerk's Office for a fee of \$3.00.

LOST DOGS

If a dog is lost but identified with a local identification tag, the Dog Control Officer will contact the municipality to help trace the dog tag to the owner. *If your dog is lost or you find a lost dog, immediately contact:*

Town of North Hempstead Animal Shelter
75 Marino Avenue
Port Washington, NY 11050
(516) 944-8220 or call (516) 869-6311

HOW TO CHANGE A LICENSE

To ensure license accuracy, it is essential that any change to the information on the license be given to the Town of North Hempstead, Town Clerk's Office so that records can be updated. The owner must provide in writing any of the following

- 🐾 Change in dog ownership
- 🐾 Change in dog owner's address
- 🐾 Loss or theft of the dog
- 🐾 Death of a dog

License Fee Table

Type of License	Total
Male, Neutered	\$ 7.00
Female, Spayed	\$ 7.00
Male, Unneutered	\$ 15.00
Female, Unspayed	\$ 15.00
Male, Unneutered (under 4 mo.)	\$ 12.00
Female, Unspayed (under 4 mo.)	\$ 12.00

Senior Citizen Fees (Proof Required)

Spayed/ Neutered	\$ 2.50
Unspayed/ Unneutered	\$ 10.50

The local dog control officer must institute action for violations of both state and local laws. Fines or civil penalties shall be up to **\$25** for the first offense, **\$50** for the second offense and **\$100** for the third and subsequent offenses.

Town of North Hempstead Town Clerk's Office

200 Plandome Road
Manhasset, NY 11030-2327
(516) 869-7646

www.northhempsteadny.gov



SUPERVISOR
Jon Kaiman

TOWN CLERK
Leslie C. Gross, RMC, CMC

RECEIVER OF TAXES
Charles Berman

TOWN BOARD
Viviana Russell

Thomas K. Dwyer
Angelo P. Ferrara
Anna Kaplan

Lee Seeman
Dina DeGiorgio

Town of North Hempstead Dog License Application



Town Clerk Leslie Gross
with her dog Ozzie



DOG LICENSE APPLICATION

FOR TOWN OF NORTH HEMPSTEAD RESIDENTS ONLY

Enter all information requested below. Sign & mail the document with the fee, a **current Rabies Certificate**, Spay/Neuter Certificate (if not previously submitted), and a self-addressed stamped envelope to: Leslie C. Gross, Town Clerk, TOWN OF NORTH HEMPSTEAD, 200 Plandome Rd. Manhasset, NY 11030-2327. Seniors (60 and over) must submit proof of age (if not previously submitted), to qualify for the Senior Citizen Rate. **Please select New License or Renewal.**

New License **Renewal** License Number _____

Owner of Dog: _____ Street Address: _____

City: _____ Zip Code: _____ Telephone: _____

Dog Name: _____ Breed: _____ Year of Birth: _____ Male / Female (Circle one)

Color / Markings: _____

Signature of Owner: _____ Date: ____ / ____ / ____ E-Mail Address: _____

License Fees:			Please Include:
SPAYED/NEUTERED dogs:	\$7.00	Senior Citizen Rate:*	1. Current rabies certificate: at the time of licensing, the rabies certificate must be valid for at least another 30 days
UNSPAYED/UNNEUTERED dogs:	\$15.00	Senior Citizen Rate:*	2. Spay / neuter certificate if not already on file
UNSPAYED/UNNEUTERED dogs under 4 months of age:	\$12.00		3. Senior citizen (60 and over) proof of age if not already on file
GUIDE, WAR, HEARING, POLICE WORK or SERVICE DOG:**	\$0.00		4. Check for license fee made payable to: Town of North Hempstead
<small>*Proof of age required</small>		<small>**Proof required: NYS-recognized training certificate</small>	

Where Did You Obtain Your Dog?

- Breeder Animal Shelter Pet Store Other _____

Name / Location of Above Agency: _____

Name of Veterinarian: _____ Address: _____

Telephone: _____ Date of Vaccination: _____ 1 Year / 3 Year Vaccine (Circle one)

Dog licenses are valid for one year. Renewal applications are sent by the North Hempstead Town Clerk's Office.

Applications are available on-line at www.northhempsteadny.gov. Click on Government --> Town Clerk --> Dog Licenses.

Where did you obtain this application? _____

Jan. 2012




WHY LICENSE YOUR DOG?

A dog license tells everyone that your dog has a home. It also says your dog has an up-to-date rabies shot. If your dog is lost, a license tag on the dog's collar is the fastest way to reunite you with your dog. Licensing fees go back to help other dogs as they are a major source of funding for spaying, neutering and shelter care. Visit the North Hempstead Animal Shelter to see care at its best!

If you love your dog... **license your dog.** And remember, it's *New York State Law.*

WHICH DOGS MUST BE LICENSED?

Every dog over 4 months of age owned or harbored in New York State for longer than 30 days must have a rabies shot and then be licensed. The following are the only exemptions:

-  Dogs harbored in New York City (these dogs must be licensed by the NYC Department of Health).
-  If a non-resident brings a dog into the Town of North Hempstead for less than 30 days and the dog is already licensed according to their state's licensing laws.
-  Dogs confined to the premises of any public or private hospital, research institution, or a Class A Dealer with a certificate of exemption from the Commissioner.

HOW TO LICENSE YOUR DOG

Either fill out this application or find one online at www.northhempsteadny.gov. Once the application is completed, mail to or drop off at:

Town Clerk's Office
Town of North Hempstead
200 Plandome Road
Manhasset, NY 11030

In addition to the application, the owner will need:

If the dog is spayed or neutered – a certificate from a licensed veterinarian or any affidavit from the owner showing that the dog has been spayed or neutered, unless this proof is already on file with the clerk.

All dogs four months or older must have proof of a rabies vaccination signed by a licensed veterinarian or a certificate signed by the veterinarian stating why the life of the dog would be endangered by receiving the vaccine.

After the application and certificates are filed and the license fee has been paid, the license will be validated for one year.