



Town of North Hempstead
Department of Building Safety, Inspection and Enforcement
210 Plandome Road, P.O. Box 3000, Manhasset, NY 11030-2327
Tel. 516-869-7990 Fax: 516-869-7662

Requirements for a Demolition Permit

(pursuant to Chapter 2 of the Town Code.)

The following items must be submitted with your application for a demolition permit.

1. Application form in triplicate.
2. Affidavit of ownership on front of form must be completed.
3. Survey of property showing location of structure to be removed with spot elevations and topographic information adequate to provide pre-existing elevation information for any new structure that will be located on the property.
4. Name, address, and updated certificate of insurance of contractor.
5. Permit filing fee:
 - Residential one and two family. \$250 for a building or structure or part thereof.
 - Residential multifamily. \$250 for a building or structure or part thereof.
 - Residential accessory structure. \$150 for a building or structure or part thereof.

 - Commercial. \$350 for a building or structure or part thereof. If the demo is a necessary part of an alteration for which a permit has been issued, no additional fee shall be required.
 - Commercial accessory structure. \$250 for a building or structure or part thereof. If the demo is a necessary part of an alteration for which a permit has been issued, no additional fee shall be required.

 - Mixed Use. \$350 for a building or structure or part thereof. If the demolition is a necessary part of an alteration for which a demolition is a necessary part of an alteration for which a permit has been issued, no additional fee shall be required.
6. Photographs of all elevations of building(s) to be demolished.

Please be advised that ALL DEMOLITION PERMIT APPLICATIONS shall include a survey that provides spot elevations at a minimum of the following locations:

- Each corner of the structure(s) to be demolished.
- Each change in direction in the property line.
- A minimum of every 25 feet along each property line.

The following items must be submitted *prior to the issuance of a Demolition Permit*.

- Letters of disconnect.
 - LIPA (gas and/or electric as needed).
 - Water District.
 - Sewer District.
- Nassau County Department of Health Certificate of Rodent Free Inspection (expires 10 days from issuance).



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(516) 869-7680, 7660 FAX: (516) 869-7812

Application Number: _____
Permit Number: _____
Certificate Number: _____

APPLICATION FOR A DEMOLITION PERMIT

Issued pursuant to §2-9 of the Code of the Town of North Hempstead

PLEASE FILL OUT IN TRIPPLICATE COMPLETELY AND TYPE OR PRINT LEGIBLY

Residential Construction [] Commercial Construction [] Accessory Structure []
Section: _____ Block: _____ Lot(s): _____ Date: _____

Owner's Information:

Last Name: _____ First Name: _____ Corp. Name: _____
Address: _____ City: _____
State: _____ Zip Code: _____ Tel. Number : () _____ Fax Number: () _____

Contractor's Information:

Last Name: _____ First Name: _____ Corp. Name: _____
Address: _____ City: _____
State: _____ Zip Code: _____ Tel. Number : () _____ Fax Number: () _____

Address of Permit Activity:

Address: _____ City: _____
State: _____ Zip Code: _____ Tel. Number : () _____

Location of Permit Activity:

_____ Feet, N S E W (circle one) of _____

Reason for Demolition:

Affidavit of Owner

State of New York }
County of Nassau }

_____ being duly sworn, deposes and says that he /she is the owner of the property heretofore described and set forth in this application and that all of the statements in this application are true to the best of my knowledge and belief, and; there is no asbestos in the above referenced building / structures to be demolished, and; if any asbestos is encountered, a certified asbestos removal company will be hired to properly remove and dispose of the asbestos in accordance with all applicable laws.

Signature of Owner: _____

Sworn to me this _____ day of _____, 20__

Signature of Notary Public: _____

Affidavit of Contractor

State of New York }
County of Nassau }

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This permit application must be accompanied by the following:

1. Current survey of the subject property identifying the building or structures to be removed;
2. Survey requirements for total demolition shall include spot elevations at the existing building(s) corners spot elevation along the property lines at 25 foot intervals and spot elevations at every change in property line direction.
3. Letter of water disconnect from the water district.
4. Letter of sewer disconnect.
5. Letter of electric and gas disconnect from LIPA / Brooklyn Union Gas.
6. Letter of rodent inspection from Nassau County Department of Health.
7. Certificate of insurance to include Worker's Compensation, Disability and General Liability to include Demolition Insurance.

This permit is issued subject to the following conditions:

1. Contractor shall call building inspector PRIOR to the commencement of any demolition activity.
2. Demolition debris shall be removed from the site promptly and shall be disposed of at an approved site for the material in question.
3. Appropriate mitigative measures shall be employed before, during and after the demolition to control the generation of fugitive dust, storm water run-off and erosion.
4. A suitable construction fence shall be erected and maintained around the perimeter of the premises before, during and after the demolition process to be removed ONLY upon approval of the Commissioner of Buildings or his authorized representative.

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Parallel Permits:	Type:	Permit Number:	Inspector:

Demolition - Final Inspection Date:		Inspector Signature:	
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