

**TOWN OF NORTH HEMPSTEAD
LOCAL LAW NO. OF 2022**

**A LOCAL LAW AMENDING CHAPTER 24 OF THE TOWN CODE
ENTITLED “GOVERNMENTAL OPERATIONS”**

BE IT ENACTED by the Town Board of the Town of North Hempstead, as follows:

Section 1. Legislative Intent.

The Board finds that it is in the best interest of the Town of North Hempstead to amend Chapter 24 of the Town Code entitled “Governmental Operations” in order to amend Article III related to the submission of annual reports by Commissioners and Department Heads to require monthly reports from the Building Department.

Section 2.

Chapter 24 of the Town Code is hereby amended as follows:

§ 24-12 Report required; information.

As of December 31 of each year, all Commissioners and department heads of the Town of North Hempstead shall submit an annual report, including, but not limited to, the following information:

- A. A summary of the mission, legal purpose and obligations of the department.
- B. A statement of the Commissioner's or department head's intentions with regard to future performance, enlargement or modification of the mission.
- C. The performance of the department, including:
 - (1) A list of each function of the department.
 - (2) A list of revenues collected.
 - (3) An accounting of the number of residents served, including, if applicable, the number of licenses issued, inspections made, concerts given and people attending and other similar statistics.

§ 24-13 [~~Reserved~~] **Building Department review and reporting.**

In addition to the annual reporting obligations in Sections 24-12 and 23-10.4(G) of the Town Code, the Building Commissioner shall submit monthly written reports to the Town

Board summarizing all business conducted by the Department of Building and Safety Inspection and Enforcement, including applications received and reviewed, average application review time, permits and certificates issued, inspection reports, orders and notices issued, together with such other information as the Town Board, by resolution, may require.

Section 3.

This Local Law shall take effect immediately upon filing with the Secretary of State.