



JENNIFER DeSENA

Town Supervisor

Reason required to get a permit:

- Make plumbing or structural alterations.
- Install a swimming pool, fence or retaining wall.
- Construct a deck.
- Add or remove partition walls.
- Enlarge windows.
- Excavate or raise the grade of your land.
- Finish a basement or cellar.
- Modify, replace or convert your heating or air conditioning system.
- Place an accessory structure on your property, such as a garage. Contact the Building Dept. for requirements pertaining to the installation of sheds.
- Expand a driveway or patio (a drywell permit may also be required).
- Remove, destroy or alter a tree located in the front yard of private property (corner properties have two front yards).

Although this brochure highlights the most common Town Code violations, it is not a restatement of the entire North Hempstead Town Code. Copies of the complete text of the Town Code are available for examination at the:

North Hempstead Town Clerk Office

200 Plandome Road Manhasset, NY 11030

You may also download the Town Code from the Town's website at:

www.northhempsteadny.gov

For more information Call

(516) 869-6311

Stay Connected with us at:



TOWN BOARD



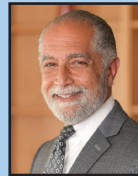
Town Supervisor
Jennifer DeSena



Town Clerk
Ragini Srivastava



Receiver of Taxes
Charles Berman



Council Member,
District 1
Robert J. Troiano, Jr.



Council Member,
District 2
Peter Zuckerman



Council Member,
District 3
Dennis J. Walsh



Council Member,
District 4
Veronica Lurvey



Council Member,
District 5
David A. Adhami



Council Member,
District 6
Mariann Dalimonte

Town Supervisor

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Know Your Town Code



Business Do's and Don'ts

- Businesses must keep the sidewalks in front of their premises free of garbage, snow and any items that may block pedestrian pathways.
- Don't install a sign without obtaining a building department sign permit or verifying whether a permit is required.
- Don't use the sidewalk, street or the Town's right-of-way in furtherance of your business, including the display of goods and merchandise.

Public Safety Commissioner

Shawn Brown

MESSAGE FROM TOWN SUPERVISOR JENNIFER DeSENA

The Town of North Hempstead is committed to protecting and preserving the quality of life of our Town residents. One of the ways in which we do this is through our enforcement of our Town Code. The Town Code is a wide-ranging set of regulations that address issues of property, permits, safety, building and even dog licensing. This brochure highlights some of the more common violations and commonly enforced codes.

To help enforce these codes, the Town relies on its Public Safety and Building Departments and engages in cooperative efforts with the Nassau County District Attorney's Office, the Nassau County Police Department and other agencies.

We hope this informative brochure keeps our residents apprised of Town Code requirements and we welcome any suggestions you may have to improve our code enforcement efforts.

Warm Regards,



Jennifer DeSena

License, Leash, and Curb Your Dog

- The Town Clerk is making a heartfelt appeal to dog owners: please license your pooch. In addition to being the law, licensing your dog provides a two-fold benefit: it confirms that their rabies shot is current, and, in the event a dog gets lost, the identity tag on their collar increases the odds of them being reunited with their owner. A license application can be obtained from the Town Clerk's office, by calling 311 or by visiting the Town's Website.
- Remember to clean up after your dog and keep them on a leash when they are off your property.

Use Your Home the Way It's Supposed to be Used

- Homeowners may not permit anyone to live in their attic, basement, cellar or garage without first consulting with the Building Department for more information.
- Private homes may not be used by more than the number of families permitted by the certificate of occupancy, certificate of existing use or Town Code. Under certain circumstances a "family," as defined by the Town Code, can include people unrelated to each other. For the precise definition of "family," please consult the Town Code.
- The fence on your property must be permitted, maintained in a safe condition.
- Vehicles on your property that are unregistered or inoperable must be kept in an enclosed garage.
- Trash or garbage should not be on your property, unless you properly contain it and dispose of it during designated garbage disposal hours.
- Your lawn may not grow in excess of 10-inches in height.

Illegal Housing

- The Town of North Hempstead is committed to halting the proliferation of housing conditions that are substandard and/or in violation of the Town Code. Such conditions overburden municipal services and promote or encourage deterioration of the housing stock in the Town.
- It is unlawful to rent a residential property without a valid rental permit. Applications are available on line or at the rental registration desk at the Building Department.

Keep your Residential Neighborhood Suburban and Beautiful

- Don't dump cars, appliances, litter, or other garbage on any lot.
- Don't park commercial vehicles, as defined in the Uniform Traffic Code, on the street between 10 p.m. and 6 a.m.
- Don't create noise disturbances. Refer to the Town Code for restrictions enumerating the hours when noise producing activities are prohibited.

More Things to Know

- Make sure all carbon monoxide and smoke detectors are in proper working order.
- Have your house number prominently displayed on the front of your house so it is visible for emergency responders. It can save lives.
- Keep your sidewalk free and clear of snow, ice, filth, dirt, weeds and trash.
- Don't park cars, trucks, or other motor vehicles on sidewalks or unpaved surfaces.
- Remove or cover over graffiti on the walls of your home or business.
- A permit must be obtained from the Highway Department before removing a tree from the Town's right-of-way or replacing sidewalk flags.

Town Code Violations

- Failure to comply with Town Code requirements may result in the issuance of appearance tickets, prosecution and/or fines.

